

**City of Miramar
Parks and Recreation Department
Activity Registration Form**

Password/Secret Code

Circle Camp Location: Sunset / Vizcaya / VEHYEC / Ansin

Participant Name: _____ **Birth Date:** _____

Address: _____ **City:** _____ **Zip:** _____

Mothers Name: _____

Home # _____ **Work #** _____ **Cell #** _____

Fathers Name: _____

Home # _____ **Work #** _____ **Cell #** _____

Emergency Contact: A person other than the parent/guardian that can be contacted in case of an emergency. The emergency contact person has permission to remove the Participant from the program.

Name: _____ **Phone #1** _____

Relationship: _____ **Phone #2** _____

Other persons permitted to remove participant from program:

Name: _____ **Phone #** _____

Name: _____ **Phone #** _____

Medical Information:

Family Doctor's Name: _____ **Phone #** _____

Insurance Co. _____ **Policy #** _____

Is your child currently on any medication? _____ **if yes please explain:** _____

Physical Limitations: _____

Parent/Guardian Signature: _____ **Date:** _____

Parent/Guardian Print Name: _____

(Do not write below this line for office use only)

Check # _____ **CC #** _____ **MO #** _____ **Amount \$** _____
(Last 4 digits)

Registered by: _____ **Date:** _____

**City of Miramar
Parks and Recreation Department
Health/Sickness Policy**

The city of Miramar adheres to the Broward County Child Care Ordinance 2004-2. we ask for your cooperation with the following issues that will ensure your child's well being and the center's over all health.

- Please do not send your child to school if he/she displays any of the following symptoms:
 - * Diarrhea
 - * Pink eye
 - * Skin rash
 - * Fever
 - * Head or chest congestion
 - * Vomiting

- * It is not acceptable to send any child to school/camp while taking fever reducing medication
- * Notify the office when your child is ill or has been ill in the last 24 hours
- * Notify the office if your child is on any medications

With the health and safety of all the children in our care, the administrative staff of the center reserves the right to refuse admittance of a child who appears ill. We also reserve the right to request a child to be picked from the center if the child appears ill during the school/activity day.

In case of illness or emergency, a one hour time period will be allotted for a parent/guardian to pick up your child at the center. In case you are unavailable, please have a plan of action in place which allows a person to pick up your child incase of illness or incident within one hour of the occurrence.

Please remember that the information on your child's registration form is the only link between you and your child they are in our care. It is vital that this information is updated regularly and that emergency phone numbers are correct. Pleas do not hesitate to make changes when necessary.

Thank you for your cooperation,

Parent/Guardian Signature

Parent/Guardian Print Name

Date

**City of Miramar
Parks and Recreation Department
Rules of Conduct / Discipline Policy**

Children of all ages in the city programs are disciplined in the same manner. The following policy will govern the types of discipline to be administered in the event a child becomes unruly or his/her actions interfere with the classroom or outdoor functions of the program.

1. A child may be disciplined by sitting out of the activity for a short period of time.
2. A child shall not be subjected to severe, humiliating or frightening disciplines.
3. Discipline shall not be associated with food, rest, or toileting.
4. A disciplines record shall be kept on file in the office for any major or constantly recurring problem.
5. If necessary, the problem shall be discussed with the parents.
6. Spanking or any form of physical punishment is prohibited.
7. If a child becomes s problem to the point of considering dismissing the child from the program, the following procedures shall be implemented:
 - a. Meeting with the parent(s) and discuss the reason for considering dismissal
 - b. Explore all avenues for positives corrective action
 - c. Allow a probation period for corrective action
 - d. Dismissal action should be taken only as a last result
 - e. Parent(s) shall be given a written notification of the reason(s) for dismissal.

8. Weapons

- a. Under no time is it appropriate for any child to possess or bring any weapon of any kind into a program facility.
- b. Possession of a weapon shall be defined as knowingly, intentionally, deliberately, or inadvertently (without meaning to do it) bringing a weapon onto city property, program facilities, or any program sponsored activity.
- c. Parents are to be immediately notified and the child placed under constant supervision from the site supervisor or designee.
- d. Disciplinary action up to and including expulsion from any and all city run child care programs may be taken.

9. Policy and Procedures

- a. The City of Miramar reserves the right to dismiss and participant or family who does not comply with the policies and procedures.

Parent Signature: _____ Date: _____

Site Supervisor: _____ Date: _____

**City of Miramar
Parks and Recreation
Movie Authorization**

I/We, the undersigned, hereby grant my son/daughter _____
(Child's name)

Permission to view movies rated:

____ **G** – General

____ **PG** – Parental Guidance

____ **PG 13** – Parental Guidance Under age 13

During activities with the City of Miramar winter camp programs.

Signature of Parent/Guardian

Date

CITY OF MIRAMAR
AUTHORIZATION FOR FIELD TRIP

I/WE, the undersigned, here by grant my/our child:

(Child's full name)

Permission to travel on a PARKS AND RECREATION sponsored trip to

____ Ansin Sports Complex 10801 Miramar Blvd, Miramar, FL 33025

____ Vizcaya Park 14200 SW 55th Street, Miramar, FL 33027

____ Vernon E. Youth Enrichment Center 7000 Miramar Parkway Miramar, FL 33023

____ Sunset Lakes Community Center 2801 SW 186th Ave., Miramar, FL 33029

____ City Parks

Activities includes: Outdoor recreational courts & fields, playground areas, indoor courts, classrooms, and facilities.

Departure 7:00 am
Return at about 6:00 pm

Dates: Monday, January 7th, 2019
 Friday, March 22nd, 2019
 Wednesday, June 5th, 2019

Print Name of Parent/Guardian

Signature of Parent/Guardian

Date

Name & telephone # of contact person during trip

CITY OF MIRAMAR
PARKS AND RECREATION DEPARTMENT

AUTHORIZATION FOR FIELD TRIP

I/WE, the undersigned, hereby grant my _____
(Son, daughter, ward)

(Child's full name)

Permission to travel on a PARKS AND RECREATION sponsored trip to:

Departure: 9:30 am

(Month, day, year)

Return at about: 1:30pm

(Month, day, year)

(Signature of Mother) (Telephone #)

(Signature of Father) (Telephone #)

(Signature of Legal Guardian) (Telephone #)

